



World Institute of Pain® Executive Board 2015-2017

CALL FOR NOMINATIONS

4 October 2016

To: All FIPP “Regular” Members of WIP
From: Philippe Mavrocordatos, MD, PhD, FIPP; Honorary Secretary
Re: Call for Nominations for the 2017-2019 WIP Executive Board

FIPP Members of WIP in good standing are invited to participate in the recommendation of qualified candidates for the 2017-2019 Executive Board (“Board of Directors”) of the World Institute of Pain®, in accordance with the eligibility criteria. A roster of active FIPPs is enclosed.

Service on the Executive Board requires a commitment of time, energy, and some personal expense; some positions more than others, but all Board members are expected to serve actively on one or more subordinate boards and/or committees. Please make sure that the person nominated is willing to commit the time to WIP. WIP Board members serve without compensation, but are reimbursed for economy travel and basic accommodation expenses associated with official meetings of the WIP Executive Board and/or WIP Council.

Eligibility to nominate and be nominated is contingent upon the FIPP Regular Member being “in good standing,” i.e., current with his/her membership dues. Please contact Ms. Dianne Willard to verify your membership status or for assistance with renewal of membership.

- Eligibility will be verified by Executive Officer Dianne Willard for each FIPP who is nominated or nominates another or him/herself.
- Any FIPP whose membership dues are not current as of:
 - 30 January 2017 may be disqualified from participating in the nominating process as either a nominee or placing the name of another into nomination.
 - 30 March 2017 may be disqualified from voting in the election.

Open Positions for which nominations are being accepted include:

- President-Elect (would serve as President, 2019-2021)
- Honorary Secretary
- Honorary Treasurer
- Chair, Board of Sections

Current Executive Board Officers and Directors may not be re-elected to the same position. The one exception would have been Honorary Secretary who may seek a second term.

Members of the current Executive Board are:

<i>President</i>	<i>Kris Vissers (automatically becomes Immediate Past President)</i>
<i>President-Elect</i>	<i>Craig Hartrick (automatically becomes President)</i>
Honorary Secretary	Philippe Mavrocordatos
Honorary Treasurer	Muhammad Ather
Chair, Board of Sections	Jan Van Zundert

Positions to be filled by Selection or Appointment

Chair, Advisory Board	Selected by the Past Presidents of WIP
Chair, Board of Examination	Selected by the Board of Examination & Executive Board
Editor-in-Chief, Pain Practice	Selected by the Executive Board
*Founders	*Life-time appointments: S. Erdine, G. Racz, and R. Ruiz-Lopez

NOMINATION, BALLOTING & ELECTION PROCEDURES

Nominations may be made by any FIPP member in good standing.

- The FIPP member may self-nominate or nominate another FIPP member.
- Nominate only one candidate for each position.
- Do not nominate the same person for more than one position.
- **Please send all nominations using either the attached nomination form OR you may use the body of an email, and send via email to:**

Ms. Dianne Willard via E-mail: dianne.willard@worldinstituteofpain.org

Email must be from you (your email address as sender) OR if transmitted by a “secretary” or another individual you must be copied on the email (email must be sent to your email address concurrently as a ‘cc’ or second addressee).

- **All nominations are due no later than 12 midnight “WIP time” (00.00 GMT) January 9, 2017.**
- VERY IMPORTANT! Each nomination will be confirmed by email by Dianne Willard with a copy to Philippe Mavrocordatos, Honorary Secretary – typically immediately or within 24 hours of receipt. If you do not receive an acknowledgement, contact Dianne via email: dianne.willard@worldinstituteofpain.org or phone: 336-760-2933 (O) or 336-414-7922 (M) to ensure your email nomination was properly received.
- Each nominee will be required to either accept or refuse the nomination in writing, and to send a current CV to Dianne Willard via email no later than March 30, 2017.

Each nominee will be confirmed for eligibility and given the opportunity restore eligibility (i.e. renew membership) subject to the afore-referenced deadlines of January 30, 2017 for the Nomination process and March 30, 2017 for the Election process (voting).

The Ballot will consist of the two nominees with the most votes for each position. If more than two persons receive the same number of votes, the Executive Board shall vote to narrow the selection to two nominees.

A current Curriculum Vita will be requested from the top two nominees per position (if not previously received), and their names and CVs will be shared with the full WIP Council at least 60 days prior to the election.

Election will be conducted by secret ballot, on a date to be confirmed and announced when the ballot and CVs are circulated after the January 9, 2018 deadline for receipt of nominations.

WIP BYLAWS REFERENCES

Qualifications - Article 4. Membership. Membership in the Organization is a privilege, not a right, and is contingent upon compliance with the Bylaws of the Organization and maintenance of high moral and professional character. ¶ 2. Regular Member

Any physician who has an FIPP certificate is eligible to be a Regular Member. A Regular Member shall pay dues, may participate in the governance of the Organization, may serve as a Council Member, Executive Board Member or committee member and may vote on matters as provided in these Bylaws. All Founding Members and Lifetime Members shall have all rights otherwise granted to Regular Members pursuant to these Bylaws.

Eligibility for Nomination - Article 8. Executive Board, E. Election of WIP Officers and other members of the Executive Board, ¶ 2. Only Regular Members are eligible to be Officers of WIP. Persons are not eligible to stand for re-election to the same position, except for the Honorary Secretary who can stand for re-election for a second term of two (2) years. The Immediate Past President may not seek election to any other WIP Officer's position for a minimum of two (2) years from the end of his/her period in office.

DUTIES OF OFFICERS AND DIRECTORS

President. The President shall be the Chief Executive Officer of the Organization, shall preside at meetings of the Council and the Executive Board, shall be responsible for executing policies determined by the Executive Board, and shall act as principal spokesman of the Organization. The President may be ex officio without vote to all committees of the Organization.

President-Elect. The President-Elect shall assist the President in his/her duties as the President shall request, and shall carry out the responsibilities of the President in his/her absence or disability.

Immediate Past President. The Immediate Past President shall assist the President-Elect in his/her duties as the President shall request and shall carry out the responsibilities of the President-Elect in his/her absence or disability.

Honorary Secretary. The Honorary Secretary shall be responsible for maintenance of corporate books and records of the Organization (other than financial records) and for the preparation of the minutes of all meetings held by the members, the Council and the Executive Board. In addition, he/she shall be responsible for preparation and distribution of the annual report of the Organization.

Honorary Treasurer. The Honorary Treasurer shall maintain the Organization's funds and securities, shall keep full and accurate account of receipts and disbursements of funds belonging to the Organization, shall deposit all monies and other valuable effects in the name and to the credit of the Organization, and shall render an accounting of the financial condition of the Organization to the President and to the Executive Board at its regular meetings or upon its request.

Member-at-Large from the Chairpersons of the WIP Sections. Chairs the Board of Sections, consisting of Chairs elected by the FIPP regular members of each official Section of WIP. Responsible for the promotion of WIP membership, educational activities, publications, FIPP, assisting the WIP Secretariat with annual membership renewals, and other interests of WIP and its Sections.



World Institute of Pain Executive Board 2017-2019 Term

CALL FOR NOMINATIONS FORM

Please nominate only one candidate for each position.
Do not nominate the same person for more than one position.

Candidate eligibility will be confirmed confidentially by the WIP Secretariat.

[PLEASE TYPE OR PRINT – THANK YOU]

Position	Nominee
President-Elect	
Honorary Secretary	
Honorary Treasurer	
Member-at-Large, (Chair of) Sections	

Nomination submitted by:

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Please PRINT Your Name

Date

SUBMIT NO LATER THAN JANUARY 9, 2017 TO

WIP SECRETARIAT Dianne Willard, via

E-mail: dianne.willard@worldinstituteofpain.org

ALL nominations are confirmed via email.

If you do not receive a confirming email, please contact Dianne to verify that your nomination submission was received.

Thank you.