



Code of Conduct for the WIP Executive Board and WIP Council Members

Code: Members of the WIP Council, consisting of the Executive Board and Section Chairs, are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities on the Council of WIP. Council members pledge to accept this code, as adopted by the WIP Executive Board, as a minimum guideline for ethical conduct and shall observe the code attributes defined herein.

Goals

- To establish a set of principles and practices of the Executive Board and Council that will set parameters and provide guidance and direction for Board and Council conduct and decision making.
- To define and reinforce the premise that service on the Executive Board and Council is a privilege that carries with it the responsibilities of supporting and guiding health care professionals who are responsible for protecting patients.
- In order that all may have confidence in the effectiveness and impartiality of the Board and Council, the Executive Board has adopted this Code of Conduct for all members of the WIP Council.

Accountability

1. Faithfully abide by the Articles of Incorporation, bylaws and policies of the World Institute of Pain® (WIP or Society).
2. Exercise reasonable care, good faith and due diligence in organizational affairs.
3. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest.
4. Fully disclose, at the earliest opportunity, information of fact that would have significance in decision making of the Board and/or the full Council.
5. Remain accountable for prudent fiscal management to WIP members, the Board and Council, and nonprofit sector, and where applicable, to government and funding bodies.

Professional Excellence

6. Maintain a professional level of courtesy, respect, and objectivity in all WIP activities.
7. Strive to uphold those practices and assist other WIP members of the Board and Council in upholding the highest standards of conduct.
8. Make themselves available for service on the Board and/or Council and those of its committees and working parties to which they may be elected or appointed.
9. Make decisions without favor to any individual corporate body or other association, whether medical or lay.
10. Avoid placing themselves under obligation to any individual or organization which might affect their ability to act impartially and objectively as members of the Board and/or Council.

Personal Gain

11. Serve without seeking personal gain or preferment.
12. Exercise the powers invested for the good of all members of the organization rather than for his or her personal benefit.
13. Distinguish clearly, when speaking or writing, between personal views and those of the Board and Council.
14. Declare relevant interests or prior knowledge in the course of Board and Council business, and/or to take steps to avoid such interests or knowledge giving rise to a conflict of interest.

Equal Opportunity

15. Ensure the right of all WIP members to Society activities without discrimination on the basis of geography, political, religious, or socio-economical characteristics of the state or region represented.

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17. Society's volunteer or staff make-up in respect to gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.
18. Avoid bias on grounds of race, disability, lifestyle, culture, beliefs, colour, gender, sexuality or age.

Confidential Information

19. Be open about the decisions and actions taken as a Board and/or Council member, restricting information only when the principle of confidentiality demands it.
20. Observe the confidentiality of information identified as confidential which they receive as a privilege of Board and Council membership.

Collaboration and Cooperation

21. Respect the diversity of opinions as expressed or acted upon by the Board and Council, committees and membership, and formally register dissent as appropriate.
22. Promote collaboration, cooperation, and partnership among Society members.

Commitment to the Code

23. Current elected and appointed Council members will be invited to indicate their commitment to the Code by signing a copy of this statement and returning it to the WIP Secretariat.
24. Current elected and appointed Council members will also be invited to read and abide by the corresponding Conflict of Interest Disclosure Policy, and disclose as defined in that policy relevant interests.
25. Documents are signed at the beginning of each new term of the Board and Council, and updated extemporaneously as warranted by changes in the Board or Council member's status.
26. In compliance with relevant industry and regulatory practice standards, Conflict of Interest Disclosure statements are published on the Society's website with corresponding notation of commitment to this Code of Conduct.

Approved: World Institute of Pain Executive Board (Board of Directors) 14 Jan 2017

References

National Council of Nonprofit Associations, www.ncna.org

EFIC, www.efic.org